



**SPECIAL PROVISIONS
FOR
BIDDER ELIGIBILITY AND RESPONSIBILITY**

**Polk County
EDP-PA26(001)--7Y-77**

**Effective Date
November 1, 2022**

THE STANDARD SPECIFICATIONS, SERIES 2015, ARE AMENDED BY THE FOLLOWING MODIFICATIONS AND ADDITIONS. THESE ARE SPECIAL PROVISIONS AND THEY SHALL PREVAIL OVER THOSE PUBLISHED IN THE STANDARD SPECIFICATIONS.

151163.01 DESCRIPTION.

- A.** There are no requirements restricting the potential bidders on this contract. Article 1102.01 of the Standard Specifications shall not apply. All contractors who are not suspended, debarred or otherwise ineligible will be authorized to bid upon following the request procedures in Article 151163.02.
- B.** Following the bid opening, the Contracting Authority may make inquiries of the lowest responsive bidder regarding the bidder's experience, number of employees, and ability to finance the cost of the public improvement in order to determine if the lowest responsive bidder is a responsible bidder.

151163.02 BIDDER ELIGIBILITY.

- A.** All potential bidders who are not already prequalified by the Iowa DOT will be required to submit the information requested in Attachment A in order to be eligible to bid on this contract.
- B.** In addition to the company information above, a Bidder Status Form (Attachment B) and a Submission of Electronic Bids form (Attachment C) must be completed and submitted with your request.
- C.** Upon receiving these forms, the Department will instruct potential bidders on additional procedures required to bid the contract, including obtaining a bidding ID and requesting a proposal.

151163.03 BIDDER RESPONSIBILITY.

- A.** Following the bid opening, the Contracting Authority may require the lowest responsive bidder to

submit the form in Attachment D to determine if this bidder is a responsible bidder.

- B.** If the Contracting Authority determines this bidder is not in fact a responsible bidder, the next lowest bidder may be required to submit the form in Attachment D to determine if they are a responsible bidder.
- C.** This procedure will continue until a bidder is awarded the contract or all responsive bidders have been rejected.

ATTACHMENTS

- **Attachment A: Bidder Application**
- **Attachment B: Bidder Status Form**
- **Attachment C: Submission Of Electronic Bids**
- **Attachment D: Contractor's Responsibility ~~Questionnaire~~ Questionnaire**

BIDDER APPLICATION

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In order for a potential bidder who is not already prequalified by the Iowa DOT to be considered for eligibility for ~~Call Order 026 in the December 21, 2021 Letting~~ the project listed above, the Iowa DOT, Contracts and Specifications Bureau, must receive the below company information no later than 11:59 P.M. CDT ~~on Thursday, December 16, 2021~~ 5 calendar days prior to the letting.

- Company Legal Name _____
- Mailing Address _____
- City, State, Zip Code _____
- Office/Cell Phone _____
- FAX _____
- Email Address _____

Please submit this information along with Attachments B and C via email to Jason.miller@iowadot.us as soon as possible. Requests received after the ~~11:59 P.M. CDT~~ deadline will not be accepted.

Upon receipt by the Contracts and Specifications Bureau, we will review and respond to the email address provided with the status of your request and required next steps for your company.