From: Sharr, Traci
To: Pinegar, Angela
Subject: October 2026 Newsletter
Date: Thursday, October 29, 2026 4:16:15 PM
Attachments: image001.png



Discretionary Edits – ERT Transactions

When processing an ERT transaction and a discretionary edit (DE) fires, it should be handled the same way as in a non-ERT transaction. Submit any DEs that require MVD approval to the OVS General Queue for review and approval by Vehicle Information Partners (VIP).

Why This Matters: Following the outlined processes will ensure consistent handling of exceptions and prevent delays or errors in processing.

In-Transit Titles

An Iowa in-transit title is issued to a nonresident under Iowa Code §321.109 and cannot be transferred or assigned. Because taxes have not been paid on the original purchase, an in-transit title is never eligible for reassignment.

Why This Matters: Processing these transactions correctly prevents improper title transfers, ensures taxes are handled correctly, and maintains compliance with Iowa law.

Customer Records Search

Reminder to use thorough search practices to avoid creating unnecessary new records, including removing filters, conducting statewide searches, and searching by FEIN when applicable.

Send your merge request to the corresponding department listed below.

Individual customer record merge requests: MVD.ACEteam@iowadot.us

Organizational customer record merge requests: County.Vehicle@iowadot.us

If you need assistance with performing customer record searches, please contact Megan.Smith@iowadot.us

Why This Matters: Searching effectively greatly improves processing accuracy,

prevents duplicate records and maintains compliance with system standards.

Accounting Change

Tiffany Stupp has accepted a new position within the DOT. Until the Accounting vacancy is filled, Chris Duncan chris.duncan@iowadot.us and Trista Nelson Trista.nelson@iowadot.us will function as the designated points of contact. The DOT is actively working to fill this position and requests your patience as we move through the process.

Sample Plates

If your county needs sample plates, please email Rhonda Fowler at Rhonda.Fowler@iowadot.us

Here's What's Coming Up

Office Holiday Closures:
November 11th for Veterans Day
November 25th through the 27th for Thanksgiving

Upcoming Training Opportunities

The upcoming webinar for the CORE transition is currently set for **December 17th**. Be on the lookout for your "Save the Date" from the Learning & Education Team to attend!

Thank you for your continued partnership.

Reminder: Past newsletters can be located on the county vehicle resource site.

Iowa Department of Transportation
county.vehicle@iowadot.us