From:	Sharr, Traci
To:	Catrenich, Jarid; Scott, Caitlin; Henry, Eric; Eckstein, Erika; Kruse, Kevin; Freeman, Deborah; Leib, Debbie; Smith, Megan; Nichols, Bethany; Schnorenberg, Jason; Sharr, Donald; Leeman, Christopher; Maahs, Jason; Ridout, Ryan; Bremer-Jaacks, Lorrain; Demuth, Mary; Fowler, Rhonda; Jansen, Alexander; Duncan, Chris
Cc:	Pinegar, Angela; Heddendorf, Ellen; Johnson, Julie; Said, Denise
Subject:	FW: November 2025 NEWSLETTER
Date:	Tuesday, November 25, 2025 1:21:51 PM
Attachments:	image008.png 2027 Vehicle Registration Decals.docx image005.png image001.png

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Please find the November 2025 Newsletter below.

Have a wonderful & safe Thanksgiving everyone!

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New York Salvage Certificates

If you accept a NY Salvage Certificate, it is required to contact your investigator to examine all documents and provide approval prior to issuance, as this serves as a certificate of ownership rather than an actual title. The salvage certificate will still be reflected on NMVTIS as if it were a title.



Off Road/On Road Tax Credit

If a dealer offers both on-road and off-road vehicles, it is crucial to ascertain whether a vehicle falls under the registration requirements of Iowa Code 321.18 prior to implementing tax or trade-in credit regulations. Vehicles that require registration (generally on-road vehicles) are exempt from sales tax as per Iowa Code 423.3(73). Instead, they are liable for the Fee for New Registration (FFNR) according to Iowa Code 321.105A(2). For these vehicles, a trade-in credit is permissible only when the vehicle being exchanged is also subject to registration. This stipulation is detailed in Iowa Code 321.105A(2)(a)(2).

Conversely, off-road vehicles, which do not require registration under 321.18, are subject to Iowa sales tax legislation, specifically Chapter 423. These vehicles adhere to the sales tax trade-in credit regulations outlined in Iowa Code 423.3(59). Consequently, if a customer exchanges an off-road vehicle for an on-road vehicle, the trade-in credit under FFNR is not applicable, as the vehicle being traded does not require registration. The essential point to remember is that the qualification for trade-in credit hinges on whether both the sold and traded vehicles are subject to registration. If they are, the FFNR trade-in credit is applicable. If they are not, the transaction is governed by sales tax regulations and the relevant trade-in credit rules.

JSI Decision Chart

Please remember to use the JSI Decision chart available on our website to help you decide whether a discretionary edit should be submitted for review and approval.
This chart is interactive, so it is advisable not to print it out; instead, use it online as necessary. I have provided a link below to access this chart under the Training & Documentation -Junk Salvage Insurance (JSI).

https://ia.iowadot.gov/mvd/ctmanual#520642576-junk-salvage-insurance-jsi

Non-Conforming VIN Verifications

When a VIN requires verification by BIIP the customers should email invbureau@iowadot.us to arrange this. BIIP cannot accept or approve a transfer

based solely on the documentation provided during the title transfer. It is most efficient for the customer to schedule the appointment via email, ensuring everything is documented, as the county is often left managing the communication back and forth.
investigation.enforcement@iowadot.us

County Manual Updates

Several updates have been implemented in the county manual over the past month. Please ensure that you clear your browser to access the most current version of the manual.

VRT Printers for 2027 Decals

Please be reminded that the VRT printers are set to automatically change trays at the end of business on November 30, 2025. As this date coincides with a weekend holiday, kindly ensure that your office finalizes the product changeover before the commencement of business on Monday, December 1, 2025. Rhoda Fowler distributed an email last week outlining the necessary steps to guarantee a successful transition regarding this change. I have attached a copy of this above for your convenience.
For questions, please contact rhonda.fowler@iowadot.us

Thank you!

Reminder: Past newsletters can be located on the county vehicle resource site.

We want to hear from you! Please click here to share feedback regarding your experience with this newsletter.