

From: [Catrenich, Jarid](#)
To: [Noteboom, Brenda \[DOT Contact\]](#)
Cc: [Pinegar, Angela](#); [Nichols, Bethany](#); [Sharr, Traci](#)
Subject: Motor Vehicle Division County Vehicle Newsletter- April 2025
Date: Wednesday, April 30, 2025 10:51:54 AM
Attachments: [image001.png](#)
[image002.png](#)
[image004.png](#)

Brenda,
Good afternoon. Please send the following newsletter to the widest county distribution. Let me know if you need anything else.
Have a great day!

Jarid Catrenich
Manager
Vehicle Central Programs
6310 SE Convenience Blvd.
Ankeny, Iowa 50021
515-237-3009 office
jarid.catrenich@iowadot.us
iowadot.gov



Please ensure this reaches all county motor vehicle treasurers and staff. Thanks!



MOTOR VEHICLE NEWSLETTER

Iowa DOT: Motor Vehicle Division

April 2025

Welcome Our New County Liaison, Traci Sharr!

We're excited to announce that Traci Sharr has officially joined our County Liaison team! Traci brings valuable experience, having built strong relationships with our partners and managing vehicle title review efforts over the past few years. She will now work alongside Bethany to support counties with daily operations, process solutions, and collaborative guidance. While Traci's promotion becomes effective April 25, she will

continue supporting the DE queue and her previous duties during the initial transition. We will gradually integrate her into the liaison role over the next couple months.

Please join us in congratulating Traci on this well-deserved step forward!

PWD Sticker Issuance Schedule

May 14th – Spring School -> Review the process steps and staff approval (an additional role needs to be added to user's profile)

May 15th – Staff approval submitted to System Access begins

May 22nd – Virtual Learning Sessions and online system opened for ordering stickers

June 2nd – All counties can issue PWD stickers

MVD Online Ordering System Reminders

When ordering supplies, a physical address needs to be entered in the delivery information. PO boxes cannot be used. If a PO box is listed, the shipment will be rerouted to the DOT office in Ankeny.

Part of IPI's global system is to include invoicing information. Counties do not need to do anything with these invoices. DOT is billed directly for these products, so the invoices counties receive is like a dummy invoice. Part of the notification that a county's products are being shipped includes this process. MVD chose to keep this part of the system so that counties could receive shipping information.

Ordering New Plate Design

When submitting a new plate design request for a customer, please remember to send in the Special Plate Application (form 411260) and not the Replacement Plate Application (form 411006). Using the Replacement Plate Application with the fee for a new design while keeping the same text, may delay processing.

Reminder: Internal Reports Not for Customer Distribution

Some system reports and information, such as those available through ARTS or the NMVTIS State Interface, are intended for internal use only and should not be shared with customers. This includes providing printed notes (sticky notes/exception cases) or screenshots (ARTS/NMVTIS) directly to the public.

If a customer needs specific vehicle data, you may direct them to request it through the Freedom of Information Act (FOIA) or suggest commercial options like CARFAX or AutoCheck for vehicle history reports.

AAMVA Alert: Counterfeit VINs from Wisconsin

The state of Wisconsin sent out an alert, via AAMVA, involving counterfeit VINS. Please stay alert and follow standard procedures when verifying VIN authenticity. See below.

WisDOT Division of Motor Vehicles
Compliance, Audit & Fraud Unit
4822 Madison Yards Way
Madison, WI 53707

Governor Tony Evers
Secretary Kristina Boardman
wisconsin.gov
Telephone: (608) 261-5684
FAX: enter (608) 223-7720
Email: DOTDMVFraudUnit@dot.wi.gov



April 11, 2025

Counterfeit VIN activity identified in Wisconsin

Recently, Wisconsin has identified a fraud trend involving counterfeit VINs which are being presented by out of state customers attempting to receive a valid Wisconsin title.

Several suspects have been identified and links to similar activity have been found from nearby states including Illinois, Michigan, and Tennessee. Law enforcement is assisting in this investigation.

What we are watching for:

- New customer needed to be created – specifically a fraudulent non-individual customer record in the name of an LLC
- "Runner" for the business presenting out of state ID products
- Fraudulent MCOs, out of state titles, and out of state certificate of registrations for counterfeit VINs have been presented.
- VIN decodes as "clean," but vehicle has no history in NMVTIS or shipping records in NICB's ISO Claim Search.

Suspects are presenting themselves at multiple DMV Customer Service Centers near the borders of Wisconsin. Confirmed counterfeit transactions have been found for several autos, light trucks and one heavy truck.

If you have any questions, or information, please contact the Wisconsin Compliance, Audit and Fraud Unit at DOTDMVFraudUnit@dot.wi.gov.

Reminder: Past newsletters can be located on the [county vehicle resource site](#).

Iowa Department of Transportation
county.vehicle@iowadot.us