

Subject: Vehicle Central Programs (VCP) Motor Vehicle Newsletter for November



MOTOR VEHICLE NEWSLETTER Iowa DOT Central Programs Bureau November 2024

MVD closure reminder

Please be aware that the Iowa DOT MVD will be closed for these days around Thanksgiving, based on standard State of Iowa holidays and special time granted by Governor's order:

Wednesday, November 27

Thursday, November 28

Friday, November 29

Plate assignment on lease buyout thru dealer

When a person/lessee pays off the balance of a lease, during or at the end of the lease, a licensed dealer may facilitate the vehicle transfer from the lessor to the lessee. The dealer completes the paperwork to reassign the title to the purchaser. The registration plates may be assigned from the leasing company (lessor) to the purchaser (lessee) to allow for continuous use of the plates from the purchaser's leasing status to ownership. To process this type of transaction:

1. Require DOT form 411160 *Registration Plate Assignment* and verify what the lessor wants done with remaining registration credit.
2. Approve errors in ARTS (DE 47 and DE 50) at the county level to proceed with transfer of plates.

Form 411160 *Registration Plate Assignment* has been revamped and reinstated on Seamless (DOT).

[\[Iowa DOT\] 411160: Registration Plate Assignment](#)

When a dealer is taking in a delinquent vehicle into their inventory

Admin Rule 400.27(3) states, “New certificate of title required. A dealer shall obtain a new certificate of title if the vehicle registration fee was delinquent in IA at the time the vehicle was acquired by the dealer.” The delinquent fee and penalty shall be paid by the dealer when the dealer is applying for a dealer title, it is to be brought current through the month the title app is submitted.

To calculate the penalty fees correctly, counties should still use the UT04 exemption, however the registration usage will need to be set to “regular” usage (not “dealer inventory”).

Once the dealer title is completed, you’ll then need to process an update registration to update the registration usage to “dealer inventory”, so penalty doesn’t accrue moving forward.

Wholesale dealer fraud coming out of WI

The Wisconsin Department of Transportation revoked multiple wholesale dealer licenses, based at 101 Skyline Drive #1, Arlington, for violating state law. After an investigation, these dealers failed to maintain a business facility and had their licenses revoked.

Please see the attached link for more information on the situations and a list of the dealers whose licenses have been revoked.

[Wisconsin Department of Transportation Licenses revoked for 46 Arlington-based wholesale dealers](#)

If the customer wants to proceed with titling, they will have to go through the bonded title process. Otherwise, the customer is to return the vehicle to the seller or file a complaint with the state where the vehicle was purchased.

Any County Transactions January 1

Implementation of Any County transactions is on the other side of the holidays! We are working to provide resources to assist counties in a smooth transition. In December, we will be finalizing the informational memos (IM) and updates for the County Treasurer’s Manual. Tables from the IMs will be sent to counties separately and soon for your review. Finally, we will be holding two Virtual Learning Sessions on December 10 at 8:30am and 2pm.

For questions, please contact county.vehicle@iowadot.us.

Thank you!

