

## Guide and / or I.M. Revision Notice

**To:** Cities, Counties, and Consultants  
**From:** Local Systems Bureau

**Date:** December 22, 2025  
**Revision Notice Number:** 2025-04

The Federal-aid Project Development Guide (Federal-aid Guide) and / or Instructional Memorandums to Local Public Agencies (I.M.s) have been revised as indicated below. This Revision Notice identifies all new or revised documents and includes a summary of the significant changes. The Iowa DOT does not provide paper copies of the Guide or I.M.s. Since these documents are updated frequently, we recommend using the on-line version of the [Guide and I.M.s](#) for reference.

If you have any questions concerning these revisions, please contact Niki Stinn at [niki.stinn@iowadot.us](mailto:niki.stinn@iowadot.us) or 515-239-1064.

\*\*\* PLEASE NOTIFY ALL AFFECTED PERSONNEL OF THIS CHANGE \*\*\*

Document Title or I.M. Number	Summary of Significant Revision(s)
<a href="#">I.M. Table of Contents</a> December 22, 2025	The I.M. Table of Contents has been revised to reflect new or revised I.M. numbers, as indicated below.
<a href="#">I.M. 1.000, Att. A</a> Project Submittal Table for Each Funding Type December 22, 2025	<p>This I.M. Attachment has been updated. Substantive changes from the previous version include the following:</p> <ul style="list-style-type: none"> <li>• Moved “FM Category 4” one slot to the right to indicate a lesser level of funding as compared to “Work on Primary Highway Category 3” to reflect changes made to FM oversight in 2022</li> <li>• Revised “FM Category 4” to not need Field Review</li> </ul>
<a href="#">I.M. 1.100</a> Highway Bridge Programs for Cities and Counties December 22, 2025	<p>This I.M. has been updated. Substantive changes from the previous version include the following:</p> <ul style="list-style-type: none"> <li>• For the City Highway Bridge Program (HBP), clarified eligibility requirements, required submittal items, and the submittal timeline</li> <li>• For the County Highway Bridge Program (HBP), added guidance on programming and funding agreement preparation</li> <li>• For the County Bridge Construction Fund (CBCF), added information about Federal-aid County HBP funds being contributed to the CBCF program</li> <li>• Updated NBI Item codes to new SNBI Item codes</li> </ul>
<a href="#">I.M. 3.700, Att. B (Word)</a> Check and Final Plan Checklist December 22, 2025	<p>This I.M. has been updated. Substantive changes from the previous version include the following:</p> <ul style="list-style-type: none"> <li>• Updated guidance for assigning and entering quantities for Flagger and Pilot Car items on the plans and in TPMS</li> <li>• Included new item for Portable Dynamic Message Signs (PDMS)</li> </ul>
<a href="#">I.M. 4.120</a> Cultural Resource Regulations December 22, 2025	<p>This I.M. has been updated. Substantive changes from the previous version include the following:</p> <ul style="list-style-type: none"> <li>• Updated types of Cultural Resource Investigations to include a fifth type called “Desktop Assessment/Cultural Resources Evaluation” and amended the Phase 1a definition</li> <li>• Updated the contact information for the University of Iowa Office of the State Archaeologist from Blaine Nansel to Alan Hawkins</li> </ul>
<a href="#">I.M. 7.020, Att. A (Word)</a> Bridge Scour Stability Worksheet – Level A Evaluation December 22, 2025	<p>This I.M. Attachment has been updated. Substantive changes from the previous version include the following:</p> <ul style="list-style-type: none"> <li>• Updated to reference new SNBI codes</li> </ul>

Document Title or I.M. Number	Summary of Significant Revision(s)
<a href="#"><u>I.M. 7.020, Att. B</u></a> Intermediate Scour Assessment – Level B Evaluations December 22, 2025	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> <li>• Updated to reference new SNBI codes</li> </ul>
<a href="#"><u>I.M. 7.020, Att. H (Word)</u></a> Unknown Foundations Guidance, Flowchart, Risk Assessment, Worksheet, and Plan of Action (POA) – Level A Evaluation December 22, 2025	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> <li>• Updated to reference new SNBI codes</li> </ul>
<a href="#"><u>I.M. 7.020, Att. J (Word)</u></a> Quality Assurance Field Review Worksheet December 22, 2025	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> <li>• Updated to reference new SNBI codes</li> </ul>
<a href="#"><u>I.M. 8.010</u></a> Local Studies on State DOT Primary Highway Routes December 22, 2025	This is a new I.M.