

Guide and / or I.M. Revision Notice



To: Cities, Counties, and Consultants
From: Local Systems Bureau

Date: December 22, 2025
Revision Notice Number: 2025-04

The Federal-aid Project Development Guide (Federal-aid Guide) and / or Instructional Memorandums to Local Public Agencies (I.M.s) have been revised as indicated below. This Revision Notice identifies all new or revised documents and includes a summary of the significant changes. The Iowa DOT does not provide paper copies of the Guide or I.M.s. Since these documents are updated frequently, we recommend using the on-line version of the [Guide and I.M.s](#) for reference.

If you have any questions concerning these revisions, please contact Niki Stinn at niki.stinn@iowadot.us or 515-239-1064.

***** PLEASE NOTIFY ALL AFFECTED PERSONNEL OF THIS CHANGE *****

Document Title or I.M. Number	Summary of Significant Revision(s)
I.M. Table of Contents December 22, 2025	The I.M. Table of Contents has been revised to reflect new or revised I.M. numbers, as indicated below.
I.M. 1.000, Att. A Project Submittal Table for Each Funding Type December 22, 2025	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none">• Moved “FM Category 4” one slot to the right to indicate a lesser level of funding as compared to “Work on Primary Highway Category 3” to reflect changes made to FM oversight in 2022• Revised “FM Category 4” to not need Field Review
I.M. 1.100 Highway Bridge Programs for Cities and Counties December 22, 2025	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none">• For the City Highway Bridge Program (HBP), clarified eligibility requirements, required submittal items, and the submittal timeline• For the County Highway Bridge Program (HBP), added guidance on programming and funding agreement preparation• For the County Bridge Construction Fund (CBCF), added information about Federal-aid County HBP funds being contributed to the CBCF program• Updated NBI Item codes to new SNBI Item codes
I.M. 3.700, Att. B (Word) Check and Final Plan Checklist December 22, 2025	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none">• Updated guidance for assigning and entering quantities for Flagger and Pilot Car items on the plans and in TPMS• Included new item for Portable Dynamic Message Signs (PDMS)
I.M. 4.120 Cultural Resource Regulations December 22, 2025	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none">• Updated types of Cultural Resource Investigations to include a fifth type called “Desktop Assessment/Cultural Resources Evaluation” and amended the Phase 1a definition• Updated the contact information for the University of Iowa Office of the State Archaeologist from Blaine Nansel to Alan Hawkins
I.M. 7.020, Att. A (Word) Bridge Scour Stability Worksheet – Level A Evaluation December 22, 2025	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none">• Updated to reference new SNBI codes

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I.M. 7.020, Att. B Intermediate Scour Assessment – Level B Evaluations December 22, 2025	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> Updated to reference new SNBI codes
I.M. 7.020, Att. H (Word) Unknown Foundations Guidance, Flowchart, Risk Assessment, Worksheet, and Plan of Action (POA) – Level A Evaluation December 22, 2025	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> Updated to reference new SNBI codes
I.M. 7.020, Att. J (Word) Quality Assurance Field Review Worksheet December 22, 2025	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> Updated to reference new SNBI codes
I.M. 8.010 Local Studies on State DOT Primary Highway Routes December 22, 2025	This is a new I.M.