

# Guide and / or I.M. Revision Notice



**To:** Cities, Counties, and Consultants  
**From:** Local Systems Bureau

**Date:** May 30, 2025  
**Revision Notice Number:** 2025-02

The Federal-aid Project Development Guide (Federal-aid Guide) and / or Instructional Memorandums to Local Public Agencies (I.M.s) have been revised as indicated below. This revision notice identifies all new or revised documents and includes a summary of the significant changes. The Iowa DOT does not provide paper copies of the Guide or I.M.s. Since these documents are updated frequently, we recommend using the on-line version of the [Guide and I.M.s](#) for reference.

If you have any questions concerning these revisions, please contact Niki Stinn at [niki.stinn@iowadot.us](mailto:niki.stinn@iowadot.us) or 515-239-1064.

**\*\*\* PLEASE NOTIFY ALL AFFECTED PERSONNEL OF THIS CHANGE \*\*\***

Document Title or I.M. Number	Summary of Significant Revision(s)
<a href="#">I.M. Table of Contents</a> May 30, 2025	The I.M. Table of Contents has been revised to reflect new or revised I.M. numbers, as indicated below.
<a href="#">I.M. 2.010</a> Requirements for the County Secondary Road Construction Program and Budget May 30, 2025	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"><li>• Updates Budget due date to April 30 per SF2442 passed in 2024</li><li>• Updates links</li></ul>
<a href="#">I.M. 2.050</a> Procedure to Amend a County Secondary Road Construction Program and Budget May 30, 2025	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"><li>• Removes references to a rescinded Iowa Administrative Code section</li><li>• Updates links</li></ul>
<a href="#">I.M. 2.100</a> Farm-to-Market Program May 30, 2025	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"><li>• Corrects an internal process related marking granular surfacing contracts and consultant contracts as awarded and notifying the Secondary Roads Engineer</li><li>• Updates links</li></ul>
<a href="#">I.M. 3.310, Att. D (Word)</a> Sample Consultant Contract May 30, 2025	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"><li>• Removes gender identify as a protected class per state law</li><li>• Updates links</li></ul>
<a href="#">I.M. 6.000, Att. D</a> Local Public Agency Construction Contract Administration Guidance May 30, 2025	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"><li>• Updates links</li></ul>