



Instructional Memorandums to Local Public Agencies

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The Iowa DOT is required by [Iowa Code 307.24](#) to provide assistance for urban systems and secondary roads, and to provide other categories of assistance as necessary. One of the ways in which we carry out that requirement is to develop and maintain Instructional Memorandums (I.M.s). Some I.M.s are written either to counties or cities; others are written to both counties and cities. The intended audience is indicated in the "To:" field of the I.M. as well as the Table of Contents below. Many of the I.M.s are referenced by the Federal-aid Project Development Guide (Federal-aid Guide). These I.M.s are marked with an asterisk (*). For more information about the relationship between the [Federal-aid Guide](#), the [Non-Federal-aid Guide](#), and I.M.s, refer to the [Guide and I.M.s web page](#). The funding type is listed in the Table of Contents below, and will be labeled for Federal-aid (F.A.), Federal-aid Swap (Swap), State-aid (State), Farm-to-Market (F.M.) or Local; if the I.M. applies to all types of funding, "All" will be used as the Funding type.

Note: Some of the I.M.s are not yet complete, as shown in light grey text. Most of the links to the [Code of Federal Regulations](#) (CFR) and the [United States Code](#) (USC) have been removed from the individual I.M.s below. To get to the general CFR and USC, you can click on the links above and search each respective page.

No.	Subject	Revision Date	Funding	Written To
Chapter 1 – Administration				
Chapter 2 – County Road System				
Chapter 3 – Project Development				
Chapter 4 – Environmental Regulations				
Chapter 5 – Letting and Contracts				
Chapter 6 – Construction				
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Chapter 1 – Administration

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	Attachment B – Administering Team Responsibilities Flowchart	November 21, 2024	All	Both
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1.080*	ADA Requirements	October 1, 2013	All	Both
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	Attachment B – County Bridge Priority Point Rating Worksheet (Word)	November 4, 2022	All	Counties
	Attachment C – Touchdown Points and Limits of Participation	July 18, 2011	F.A.	Both
	Attachment D – County HBP Fiscal Constraint Requirements	July 18, 2011	F.A.	Counties
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No.	Subject	Revision Date	Funding	Written To
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1.250	City Road Use Tax Fund Information	November 4, 2022	All	Both
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2.140	Transfer of Farm-to-Market Funds to the Local Secondary Road Fund	June 12, 2024	F.M.,Local	Counties
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	Attachment B – FHWA Authorization of Right-of-Way Costs Flowchart	March 4, 2020	F.A.	Both
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	Attachment D - Local Public Agency Construction Contract Administration Guidance	March 20, 2025	All	Both
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