Iowa Department of Transportation
Form 518002wd (12-10)

Certification of Subcontractor Payments

County _____ Prime Contractor _____

Contract ID _____ Letting Date _____

Article 1109.05 of the Iowa DOT Standard Specifications requires the prime contractor to make full payment (including retainage) when each subcontractor has satisfactorily completed their work on a contract. This form is used to document this requirement and shall be submitted with the signed final voucher.

(a) Subcontractor	(b) Completed	(c) Owner Paid	(d) Satisfactory Completion	(e) Prime Paid	(f) Days

Explanation of columns

(a) Subcontractors – List ALL approved subcontractors on this contract
(b) Field Completion – List the date the field work was completed for each subcontractor
(c) Owner Paid – List the date the owner made payment in full to the prime for the subcontractor's work including all retainage held on the subcontractor's work.
(d) Satisfactory Completion – List the date you determined the subcontractor completed all requirements of the subcontract, including submittal of required paperwork.
(e) Prime Paid – List the date you sent the final payment, including any withheld retainage to the subcontractor
(f) Days – Compute the number of calendar days between when the subcontractor satisfactorily completed their work (Column d) and the date when the subcontractor was paid the final payment (Column e). Attach documentation or justification for those subcontractors not fully paid within 30 calendar days.

By signing and submitting this Certification of Subcontractor Payments, I certify that the information concerning the payment to subcontractors is correct.

Submitted by _____ _____
Prime Contractor's Signature Date

Acknowledgment of Receipt _____ _____
Project Engineer's Signature Date

Distribution: Project Engineer should retain a copy for their file and forward original with the final documents.