**Subject:** Primary County, Phase number - D3 Submittal

**D3 - Preliminary Bridge Submittal:**

 Primary County:

Project Code:

Phase Number:

Phase Location:

Work Code:

 Project Directory Number:

**D3 Submittal Folder:**  [Place](http://www.iowadot.gov/design/mkretlo/Local%20Settings/mkretlo/Projects/9106503004/Design/D3Submittal/D3sub%20Warren.PDF) link of folder here

**Project Documentation File**:  [Place](http://www.iowadot.gov/design/mkretlo/Local%20Settings/mkretlo/Projects/9106503004/Design/D3Submittal/D3sub%20Warren.PDF)\_link\_here

**KMZ File**:  [Place](http://www.iowadot.gov/design/mkretlo/Local%20Settings/mkretlo/Projects/9106503004/Design/D3Submittal/D3sub%20Warren.PDF)\_link\_here

**D3 Checklist**

*Add information to address any incomplete items below:*

 **Yes N/A No**

 [ ]  [ ]  [ ]  Updated typicals for correct dimensions and stationing

 [ ]  [ ]  [ ]  Updated horizontal and vertical alignments

 [ ]  [ ]  [ ]  Ditch grades and ditch bar graph complete

 [ ]  [ ]  [ ]  Entrances and crossovers (future labeled as future)

 [ ]  [ ]  [ ]  Auxiliary and turn lanes including tapers shown

 [ ]  [ ]  [ ]  Final interchange layouts and details

 [ ]  [ ]  [ ]  Staging or detour runarounds shown

 [ ]  [ ]  [ ]  Completed cross sections of mainline

 [ ]  [ ]  [ ]  Completed cross sections of side roads

 [ ]  [ ]  [ ]  Completed cross sections of accessways

 [ ]  [ ]  [ ]  Completed cross sections of ramps and loops

 [ ]  [ ]  [ ]  Cross section with estimate of stability berm and backslope benching locations

 [ ]  [ ]  [ ]  Cross section of auxiliary and turn lanes including tapers

 [ ]  [ ]  [ ]  Cross section of side road returns

If you have any questions or comments, feel free to email me.

**To:**

Meyer, Ronald;

**Cc:**

Nicholson, Kent; Nicholson, Kent; Nelson, James S; Nop, Michael; Ellis, Jimmy; Poole, Chris; Wright, Eric; Hofer, Brad; Stokes, Danny; Swenson, Mark A; Johnson, Katherine; Cuva, Nicole; Cagle, Gregory; Blue, Dana; Cook, Sarah; Dell, Mark; Bradley, Bryan; Smith, Brian; Ta, Dung; Harris, Rachel; Pohlen, Nathan; Brink, Kenneth; Poole, Angela;

**District 1:**

Smyth, Allison; Vortherms, Jeremey; Passick, Sean; Adey, Ben; Breitbach, Donna;

*Location and Environment (Cultural, T&E, Water):*

Becker, Janee; Garton, Jill;

Asberry, Claire; Boone, Greene

Carlson, Michael; Polk, Story, Webster

Beavers, Brandy; Jasper, Poweshiek

Sloppy, Mark; Marshall, Tama

Walls, Brandon; Grundy, Hamilton, Hardin

*NEPA contacts:*

Newell, DeeAnn; Walter, Blake;

**District 2:**

Humpal, Nickolas; Kelly, Mary; Erickson, Daryl; Siems, Kim;

*Location and Environment (Cultural, T&E, Water):*

Bacon, Jeff; Struecker, Brock; Walls, Brandon;

*NEPA contacts:*

Newell, DeeAnn; Walter, Blake;

**District 3:**

Felix, Jessica; Tymkowicz, Shane; Thayer, Michael; Huju, Todd; Justin, Pottorff;

*Location and Environment (Cultural, T&E, Water):*

Becker, Janee; Duncan, Chelsea; Carlson, Michael; Sturtz, Samuel

*NEPA contacts:*

Newell, DeeAnn; Schwienebart, Chris;

**District 4:**

Schram, Scott; Mayberry, Wes; Epperson, Nathaniel;

 Lechnowsky, Orest; Kohl, Jason; Harrison, Pottawattamie, Mills, Fremont, Page, Montgomery, & Shelby

 Malone, Travis; Mocha, Nicholas; Audubon, Cass, Adams, Taylor, Guthrie, Adair, Union, Ringgold, Dallas, & Madison

 Cihacek, Joseph; Harrison, Pottawattamie, Mills, Fremont, Page, Montgomery, & Shelby

 Todd, Frank; Audubon, Cass, Adams, Taylor, Guthrie, Adair, Union, Ringgold, Dallas, & Madison

*Location and Environment (Cultural, T&E, Water):*

Woodcock, Jacob; Duncan, Chelsea; Asberry, Claire;

*NEPA contacts:*

Newell, DeeAnn; Schwienebart, Chris;

**District 5:**

Younie, Bob; McElmeel, Steven; Clancy, Bonnie; Claeys, Mark;

Location and Environment (Cultural, T&E, Water):

Woodcock, Jacob; Beavers, Brandy; Garton, Jill;

*NEPA contacts:*

Newell, DeeAnn; Leanos, Pedro;

**District 6:**

Schnoebelen, Jim; Tibodeau, Jesse; Morrell, George;

Abu Afifeh, Ahmad; Clinton and Scott counties, I-74 Project

Harle, Mark; Benton, Cedar, Iowa, and Johnson counties

Storey, Thomas; Linn County, Pavement Preservation Program

Bardgett, Anthony; Buchanan, Delaware, Dubuque, Jackson, and Jones counties

*Location and Environment (Cultural, T&E, Water):*

Bacon, Jeff; Struecker, Brock; Sloppy, Mark;

*NEPA contacts:*

 Newell, DeeAnn; Schwake, Christine;

**Major Alignment, Intersection and/or Interchange Work**

If major alignment changes are made at any point (such as bypasses, new interchanges, or significant changes, not just a 4-foot adjustment, etc.),

Bernhard, Charles;

**District TSMO Engineers:**

Swisher, Andy; District 1, District 2 (except Blackhawk Co.), and I-35 in District 5

Yates, Austin; District 3 and District 4

Abuissa, Newman; District 6, District 5 (except I-35), and Blackhawk Co. (District 2)



**Contact revision request:**

Email, DOT-Shell-Support

Subject: D3 Shell Letter Contact revision request

Copy and Paste into body of email

Please change the Shell Letter Contact *[Contacts name and email]*.

They were in this position *[Title ; position ; District ; Bureau].*

They reported to *[Contacts name and email].*

*[Contacts name and email]* is the New *[Title ; position ; District ; Bureau]*.

This change needs to be done on *[ALL Shell Letters; Indicate Shell Letter(s) if different then email subject].*

Thank you

**Revision request:**

Email, DOT-Shell-Support

Subject: D3 Shell Letter revision request

Copy and Paste into body of email

Please find the attached Markup with the requested change. [Screen image of change, or marked up document]

This change needs to be done on *[ALL Shell Letters; Indicate Shell Letter(s) if different then email subject].*

Thank you