



JULY 17-18, 2012 • CEDAR RAPIDS, IOWA • MTG. #120820

This **Regional Advanced ASOS School Onsite** is tailored for individuals who either have attended an earlier ASOS school, experienced one or more annual FAA Certification Inspections or have at least two to three years of experience in airport operations. The advanced course has a unique blend of lectures and practical group exercise case studies designed to increase retention and reinforce practices acceptable to FAA. The school balances prepared presentations, problem-solving exercises and interactive breakout groups so that all attendees can actively participate in the proceedings. Participants are encouraged to discuss best management practices and lessons learned at their airports or from other experiences.

WHO SHOULD ATTEND?

The material covered can be applied to small, medium or large hub airports anywhere. The following persons should attend:

- Airport Operations & Maintenance Personnel
- Airport Management Personnel
- Airport Planning/Engineering Personnel
- SMS and Risk Management Personnel
- Airport Security Personnel



BENEFITS OF THIS TRAINING:

1. Apply 14 CFR Part 139, knowledge learned from the Basic ASOS School, and practical experience from your airport to solve airport operational case studies.
2. ASOS schools are an excellent option available for airport operators to comply with 139.303(c-e).
3. Apply new airport operational techniques learned from this course to your airport.

Contact Information

For program/registration information, contact **Kevin Miller, MBA, C.M., ACE, AAAE**, (703) 824-0500, Ext. 157 or email kevin.miller@aaae.org.

All sessions will take place at The Eastern Iowa Airport in the Airport Public Safety Building located at 3020 Lippish Place, Cedar Rapids, IA 52404 (**Refer to the attached map**). The training will begin at 8:00 a.m. on Tuesday, July 17 and will end at 4 p.m. on Wednesday, July 18. No food and beverage will be offered at this course.

Regional Advanced ASOS School Onsite Agenda
(Subject to Change)

Tuesday July 17

- 8 – 8:30 a.m.** AAAE Introductory Remarks
- 8:30 – 9:30 a.m.** Review of Proposed Rule on Ramp Safety
- 9:30 – 9:45** Break
- 9:45 – 11:30** Exercise #1: Developing a Ramp Safety Plan
- 11:30 a.m. – 1 p.m.** Lunch
- 1 – 2 p.m.** Markings, Lighting, and Signing Review
- 2 – 2:15 p.m.** Break
- 2:15 – 3:30 p.m.** Exercise #2: Markings, Lighting and Signing
- 3:30 – 4:30 p.m.** Presentation of Exercise 1 and 2
- 4:30 p.m.** Q&A

Wednesday July 18

- 8:30 – 9:30 a.m.** Prevention of Runway Incursions
- 9:30 – 9:45 a.m.** Break
- 9:45 – 10:45 a.m.** Exercise #3: Runway Incursions
- 10:45 a.m. – 12 p.m.** Safety Areas and Construction
- 12 – 1:15 p.m.** Lunch
- 1:15 – 2:30 p.m.** Exercise #4: Construction Safety
- 2:30 – 2:45 p.m.** Break
- 2:45 – 3:30 p.m.** Emergency Planning
- 3:30 – 4:30 p.m.** Presentations & Review
- 4:30 p.m.** Q&A



AAAE REGIONAL ADVANCED ASOS SCHOOL ONSITE

JULY 17-18, 2012 • CEDAR RAPIDS, IOWA • MTG. #120820



Hotel reservations**—There are a number of hotels adjacent to the training facility at the Eastern Iowa Airport. Suggested hotels are:

1. **AmericInn** – 8910 6th St. Southwest, Cedar Rapids, IA. (319) 632-1800
2. **Clarion Hotel** – 525 33rd Ave. Southwest, Cedar Rapids, IA (319) 366-8671
3. **Country Inn & Suites** – 9100 Atlantic Drive Southwest, Cedar Rapids, IA (319) 363-3781

**No special rates have been established for this Regional Advanced ASOS School Onsite.

NOTE: AAAE reserves the right to cancel this onsite training program if the number of registrants is insufficient. In this event, we will notify all registrants and refund the registration fee in full. However, any costs incurred by the registrant, such as hotel cancellation or airline penalties, etc. are the responsibility of the registrant. Confirmation emails will be sent to attendees within two weeks of receipt of registration. If you have not received a confirmation email two business days prior to the meeting, and you enrolled at least two weeks prior to the meeting, please contact Kevin Miller, AAAE at (703) 824-0500 ext. 157. Non-receipt of the confirmation email before the meeting is not justification for seeking a refund.

Ground transportation — For more information on transportation from the Eastern Iowa Airport, please visit the airport website: <http://www.eairport.org/parking/index.shtml>

Airline Information — For more information on airlines that serve the Eastern Iowa Airport, please visit the airport website <http://www.eairport.org/>

Registration Fees (in U.S. funds drawn on a U.S. bank)
(includes all handouts for the course. No food and beverage offered)

1. All Attendees. \$425.00 per person

Important Course Information: This course is not a standard AAAE meeting. This is an special regional on-site training program through an agreement between the AAAE Training Department and the Eastern Iowa Airport. This agreement allows personnel from the Eastern Iowa Airport and personnel from surrounding airports within the region to register at a special rate established by the AAAE Training Department. The special rate of \$425 per person DOES NOT include any food and beverage. All food and beverage for this course during meal and break times will be at the attendees expense. No special hotel arrangements were made for this onsite.

Check here if updated contact information has been provided.

Nickname for Badge _____ Email Address _____

Mr./Ms. (circle one) First Name _____ Last Name _____

Title _____

Airport/Company _____

Address _____

City/State/Zip _____

Telephone Number _____ Fax Number _____

Accredited Airport Executives®
This course is worth 18 credits in the AAAE Continuing Airport Management Education Unit (CEU) program.

Registrations and cancellations must be submitted in writing. For all inquiries regarding cancellations and refunds, please contact the Kevin Miller, AAAE at (703) 824-0500 ext. 157, or email kevin.miller@aaae.org.

Payment Method

- Enclosed is my check payable to **AAAE** **Purchase Order #**
- Upon receipt of this form, please charge my (circle one): American Express MasterCard Visa

Cardholder Name _____

Account Number _____ Exp. Date _____

Signature _____

Return to: AAAE • 601 Madison St., #400 • Alexandria, VA 22314 (USA) or Fax to (703) 820-1395. Photocopies of this form will be accepted. AAAE accepts registration regardless of race, religion, sexual orientation, sex, physical disability and national or ethnic origin. This includes but is not limited to admissions, employment and educational services.

AAAE REGIONAL ADVANCED ASOS SCHOOL MAP TO AIRPORT PUBLIC SAFETY BUILDING

